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Oregon School Facilities Management Association  
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## **Annual Business Meeting 2009 Annual Conference**

**April 17, 2009  
Albany, Oregon**

### **I. Opening Remarks ~ 2008-2009 OSFMA President Tim Seery**

- Tim Seery opened the annual business meeting at 12:05 PM. Tim thanked Laura, Dave, and Chuck for all their help with the conference.
- The conference was well received and the workshop topics were good.
- Tim thanked the Conference Committee for their contributions.

### **II. Secretary/Treasurer Report**

- Jill agreed with Tim that this was one of the best conferences. Vendor attendance was awesome.
- Cash carryover from 2008 was \$14,000. (Includes vendor registrations, member registrations, and all bills from the 2008 conference.)
- Current balance is \$85,369.00. Includes \$10,000 savings account. Final conference invoice's are in the process of being paid.
- We earned \$6000 additional fees for vendor booths in 2009. We had 128 booths with 105 vendors attending the conference.
- 2010 Conference Budget Projections
  - Increase vendor registration booths to 137.
  - No vendor/member fee increases are recommended at this time.
  - Jill will discuss with the Board and Conference Committee creative ways we can get members to the 2010 conference. i.e., scholarships and reduced fees.
  - Projecting 2009 cash carryover to be \$33,000.
  - Included in the proposed budget are line items for Scholarships for each Zone, (\$2500); Zone Meetings (\$3000.); WAMOA Conference for 2 people, (\$2000.); Reduced the advertising budget as OSFMA is moving towards the magazine format for the OSFMA Newsletter.
  - Deen Hylton recommended adding funds to the budget for advertising so OSFMA can advertise in the local Albany, Salem papers prior to the conference.
  - Projected 2010 conference will cost about \$49,000.
  - Ted Evans motioned to accept the budget report. Tim Seery seconded. Motion approved.

### **III. Zone Reports**

#### **ZONE 1 – Tim Seery reporting.**

- Zone meetings will be held in October at Portland Public Schools, (solar paneled roof systems); January in Sherwood School District, (touring the new school); March in North Clackamas School District, (touring the new school). The zone congratulated Joe Gamble on his certification. Everyone agreed the conference ran very smoothly.

**ZONE 2 – Jim Jenney reporting.**

- There were 9 Zone 2 members at the zone meeting. They reviewed the OSFMA Online Community website. Jim further explained the scholarship program for seniors. There will be a Zone meeting on July 17 at Newport High School, (OSHA consultant and indoor air quality). Areas of interest are SB 1149 funding, practical sustainability items, required annual inspection information, and PACE information.

**ZONE 3 – Jil Webber reporting.**

- There were 5 Zone 3 members at the zone meeting. Zone meetings will be held in August at the coast, (topic will be budgeting); October in Medford, (training with Coastwide); and February in Pleasant Hill, (topic to be determined).
- Jess Miller and Dennis Randolph were elected as Co-Directors.
- Zone 3 will try to recruit more members.

**ZONE 4/5 – Mike Tiller reporting.**

- Members discussed recruiting more members. It was decided not to split zones 4 and 5 due to lack of members. There will be a zone meeting at the new Miller Elementary School in Bend, and a boiler class this fall in the John Day area.

**IV. Recognition of Out-Going Officers**

- Tim Seery recognized and thanked Jess Miller and Leland Bliss for their contributions to OSFMA as zone directors. Laura will send plaques to Jess and Leland.

**V. Election Committee Results**

- In March ballots were sent to all members to vote for a new vice president. Tana thanked Jess Miller and Eric Shawn for agreeing to run as vice president. Eric Shawn was elected as the new vice president.

**VI. Conference Committee**

- Pierre Dehaze agreed the 2009 conference was a very good. He thanked the conference committee for all the hard work. There were 128 booths, and 91 members.

**VII. Committee Selection**

- Conference Committee –*Melinda Shumaker, Pierre Dehaze, Craig Brooks, Jil Webber, Tana Stewart, Eric Shawn, Doug Lemley, Tim Kaufman, Paul Eggleston, Tim Seery, and Bruce Lathers.*
- Professional Growth Committee – *Tim Kaufman will chair the Professional Growth Committee.*
- Legislative Committee – *David McKay will continue to chair this committee.*

**VIII. Passing of the Gavel**

- The gavel was passed to Pierre Dehaze. Pierre thanked everyone for their support.
  - Pierre presented Tim with the outgoing Past Presidents Plaque. Tim thanked everyone for the opportunity to serve as the OSFMA President.

**IX. Adjournment**

Meeting adjourned at 12:28 PM.

Respectfully Submitted



Laura Nichols  
Executive Assistant