



## OSFMA APPLICATION FOR CERTIFICATION

### APPLICATION FOR CERTIFICATION

#### PERSONAL INFORMATION

Name \_\_\_\_\_

School District \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_ Member of OSFMA \_\_\_\_\_ Years

Local Newspaper \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

#### I AM APPLYING FOR CERTIFICATION AS: (Check one)

Certified School Facilities Manager

Certified School Facilities Specialist

#### NOTES TO APPLICANT:

Achieving certification from the Oregon School Facilities Management Association is intended to be flexible and reflect the broad range of professional assignments. Select the path, and the elements within your chosen path, that best reflects your current position and your personal growth goals.

Required elements must be fulfilled as specified. In some cases, you may have some choices with the required element.

Most elements of the plan are elective. In most cases, you will select a few elements to complete from a menu of elements presented. Wise use of elective elements will allow you to personalize this professional growth plan to suit your personal needs.

Since the plan is flexible, there are no set rules to follow or tests to take. You are to present a portfolio of information to the Professional Growth Committee that will demonstrate your achievements in the areas selected. The subjects listed are guides, but are not intended to limit how an element may be achieved. You will see that most subjects include a selection of "Other." A guide is included in this application packet that will help you prepare your portfolio.